How to Use Immersive Reader in OneNote

OneNote 2016 OneNote Online OneNote for iOS OneNote for Windows 10

Immersive Reader, included in OneNote Learning Tools, is a full screen reading experience to increase readability of content in OneNote documents. Learning Tools is designed to support students with dyslexia and dysgraphia in the classroom, but can support anyone who wants to make reading on their device easier.

1. For OneNote 2013 or 2016, open OneNote, then select Learning Tools > Immersive Reader.
   For OneNote for Windows 10, Mac, or iPad, open OneNote, then select View > Immersive Reader.

   ![Immersive Reader](image)

   For OneNote Online, go to OneNote.com, open a notebook, then select View > Immersive Reader.

   ![Immersive Reader](image)

2. To hear the paragraphs read to you, select Play.
3. To listen from a certain point on your page, select that word.

Immersive Reader has several options to make it easier for you to read text from OneNote.

Text options
The Text Options menu lets you:
- Change text size
- Reduce crowding between letters
- Change the font
- Change background color
Parts of speech
Parts of Speech controls grammar highlighting and helps readers understand complex sentences. Learn more: Highlight parts of speech.

Reading preferences
Line Focus enables readers to narrow the focus of their reading experience by highlighting sets of one, three, or five lines within their chosen material in Immersive Reader. Learn more: Turn on line focus
Currently this feature is only available in OneNote for Windows 10, OneNote Online, Word Online, and Outlook Online.

Picture Dictionary gives you the ability to click on any single word and have it read aloud.
Voice options
Control the voice speed and speaker with **Voice Options**. Learn more: Change the voice in Immersive Reader

**Voice Speed**

Voice Selection
- Female
- Male

**Shortcut keys for Immersive Reader**
Use keyboard shortcuts to navigate.
- **Up/Down arrow** scrolls line by line
- **Page Up/Page Down** scrolls screen by screen
- **Left/Right arrow** goes to previous/next page in your OneNote Notebook
- **Esc** key closes the reader or menu
- **Tab** advances to the next control in Immersive Reader settings
- **Space** selects the current tool